Cambridge SCHOOLS

PRE-KINDERGARTEN APPLICATION 2021-2022

TODAY'S DATE: _____ DATE TO START SCHOOL: _____

CHILD'S NAME: _____ DATE OF BIRTH: _____

PARENT'S NAME(S): _____

ADDRESS: _____

TELEPHONE NUMBER: _____ E-MAIL: _____

School year begins August 16, 2021and ends June 10, 2022.
(dates subject to change based on County schedule)
Winter Break, Spring Break and Summer Camp are separate programs not included in the school year fees.
Full School year tuition can be paid in full at the start of the school year and a discount will be applied.
Your Director will discuss the automatic-payment billing system as you begin the enrollment process.

There is an annual, non-refundable, non-transferable registration fee;
$265.00 for the Pre-Kindergarten Program

Pre-Kindergarten (4 years old by Sept, 1, 2021)	**Program Hours**
____Cambridge Schools Program with VPK	(8:30 – 3:00)
____Cambridge Schools Program ***Bilingual*** with VPK	(8:30 – 3:00)

Cambridge Schools Pre-K/VPK Program is inclusive of the 3-hours that are funded by your state-issued certificate from your county coalition.

____Pre-K Full-day ***without*** VPK Certificate	(8:30 – 3:00)

BEFORE AND AFTER SCHOOL PROGRAMS

____Before School	Monday – Friday	(7:00 - 8:30)
____After School	Monday – Friday	(3:00 – 6:00)

***Program offerings are subject to change based on enrollment.**

I agree to enroll my child in the program(s) checked above_____
Parent Signature

Cambridge School Summer and Fall Registration has begun. At this time, you can register your child for Cambridge School
for the **2021-2022** School Year.

Class Hours are:	**8:30 am-3:00 pm**
Before School Hours:	**7:00 am-8:30 am**
After School Hours:	**3:00 pm-6:00 pm**

The classroom size **of 11 promotes a quality low-staff child ratio.**
Family members will receive weekly newsletters.
In addition, the Cambridge families will be connected through a family-school App that will allow you to download pictures and videos and receive reports; all in one secure, convenient location.

Cambridge School staff continue to commit the schools to excellent health and safety procedures including safe drop off and pick up, stringent handwashing, all staff wearing masks, virtual tours, and a strong partnership with their local health department.

To begin your enrollment process, you will receive a link to set up your account in the KinderCare Family Connection online parent portal. Family Connection will be your one-stop shop for all your tuition needs.

The best part is you can set your billing with recurring payments, to make your billing hassle-free.
The additional paperwork can be dropped off or emailed to the school.

We are available for any questions and help is always provided through this enrollment process and the Family Connection experience.
Virtual Tours are available!

Board of County Commissioners, Broward County, Florida
HUMAN SERVICES DEPARTMENT
Community Partnerships Division
Child Care Licensing and Enforcement Section

1

CHILD ENROLLMENT INFORMATION

_____
PASSWORD

Name of Child: _____ First Date of Attendance: _____

Address: _____ Birth Date: _____

Sex: _____ Preferred Name: _____

List of Known Allergies: _____

Special Needs: _____

Mother

Name: _____ E-mail: _____

Home Address: _____ Phone: _____

Place of Employment

Name: _____ Phone: _____

Address: _____ Email: _____

Father

Name: _____ E-mail: _____

Home Address: _____ Phone: _____

Place of Employment

Name: _____ Phone: _____

Address: _____ Email: _____

Guardian

Name: _____ E-mail: _____

Home Address: _____ Phone: _____

Place of Employment

Name: _____ Phone: _____

Address: _____ Email: _____

Child's Physician

Office Name: _____ Email: _____

Address: _____ Phone: _____

May facility consult the above physician if parent/guardian cannot be reached? Yes ☐ No ☐

Other persons to be notified in case of illness or accident

Name: _____ E-mail: _____

Home Address: _____ Phone: _____

Name: _____ E-mail: _____

Home Address: _____ Phone: _____

Name: _____ E-mail: _____

Home Address: _____ Phone: _____

Person(s) permitted to remove child: Mother Yes ☐ No ☐ Father Yes ☐ No ☐

Name: _____ Address: _____

Relationship: _____ Phone: _____

Name: _____ Address: _____

Relationship: _____ Phone: _____

Name: _____ Address: _____

Relationship: _____ Phone: _____

_____ _____

Name of Person Enrolling Child (Print) Signature of Person Enrolling Child

_____

Date of Enrollment

Cambridge SCHOOLS™

Child's Profile 2021-2022

Date: _____

Child's Name: _____ Date of Birth: _____

Medical History

Type of Birth: ☐ Normal ☐ Premature
☐ Complications Please explain: _____

_____

Please list any conditions, illnesses, allergies, or special needs that we should be aware of: _____

_____

_____

Please list any medications that your child takes on a regular basis:

_____

_____

Please list any special eating habits your child may have: _____

_____

Developmental History

At what age did your child begin to walk? _____
How do you comfort your child? _____
What are your child's favorite activities? _____

_____

What language(s) is spoken in your home? _____
Do you have any concerns regarding your child's speech or hearing? _____
If yes, please explain:_____

_____

Toilet Training

Can your child be relied upon to indicate his/her bathroom wishes? _____
What words does your child use? _____
Are there any concerns you have about your child's toileting? _____

_____

Sleeping

Do you have any specific ways of helping your child go to sleep? _____

_____

What is your child's current sleeping schedule? _____

_____

Social Experiences

If there are other children living in your household, please complete the following:

Name	Age	Gender	Relationship to the Child

Please list the names of the adults living in your household

Name	Relationship to the Child

What past experiences has your child had playing with other children?

_____

_____

☐ I **do not** need to meet with an Administrator to further discuss my child's specific needs.

☐ I **do** need to meet with an Administrator to further discuss my child's specific needs.

Please list any other information, medically or socially about your child that we should know.

_____

_____

_____

_____ _____

Parent/Legal Guardian Signature Print Name

Cambridge SCHOOLS

Discipline Policy

Cambridge believes children and families deserve to be full members of their communities and to experience a sense of belonging. Children also deserve access to high-quality learning and development opportunities. Cambridge is an integral part of these fundamental experiences. We know that suspensions and expulsions from early childhood programs can have a significant negative impact on children and families. We take suspension and expulsion decisions seriously, consider the impacts carefully, and keep children enrolled whenever possible. We work closely with families to set children on positive paths. When we talk to families about issues as they arise, we can often avoid suspension and expulsion. To prevent suspension and expulsion we:

- Create learning environments in which every child feels good about being there.
- Design a learning environment that promotes children's engagement.
- Focus on teaching children what to do-specifically, by teaching expectations and routines as well as skills children can use in place of challenging behaviors.

Corporal punishment will not be used under ANY circumstances. Our discipline policy is intended to promote children's social and emotional skills, thereby preventing concerning behaviors. Suspension and expulsion are a last resort, used only when other steps taken to resolve an issue have been unsuccessful. Even after the difficult decision to end care has been made, we will do our best to help make the transition as smooth as possible for the child and family. We do this by:

- Giving families reasonable notice, generally at least one week, prior to ending care, unless it is necessary to immediately discontinue services.
- Help families find alternate care by connecting them with community based child care resources and referral agencies.

Expulsion/Dismissal Policy

We will make reasonable efforts to prevent expulsion/dismissal of children in our care. However Cambridge reserves the right to cancel enrollment for the following reasons;

- Non-payment of tuition
- Failure to adhere to policies
- The child's needs exceeds the capabilities of our center
- Child's behavior endangers the safety and well-being of other children and/or staff.
- Parent/Guardian behavior and/or actions threaten other children, parents or staff.

Withdrawing your Child

If you need to withdraw your child, we require two weeks written notice prior to your leaving. If your child is in attendance on the 1st day of a month during the school year, tuition is due in full for that scheduled payment.

Parent Refunds

Any overpayment of fees at time of withdrawal will be refunded in the same manner as the payment was made i.e.; check or credit card whenever possible. The refund should be received within 30 days of approval.

Child's Name: _____

Parent Name: _____ Date: _____

Parent Signature: _____

A change in daily routine, lack of sleep, stress, fatigue, cell phone use, and simple distractions are some things parents experience and can be contributing factors as to why children have been left unknowingly in vehicles...

FLORIDA DEPARTMENT OF CHILDREN AND FAMILIES

MYFLFAMILIES.COM

Developed by:

The Office of Child Care Regulation

www.myflfamilies.com/childcare

CF/PI 175-12, May 2019

When life happens…Don't be a

DISTRACTED ADULT

During the 2018 legislative session,

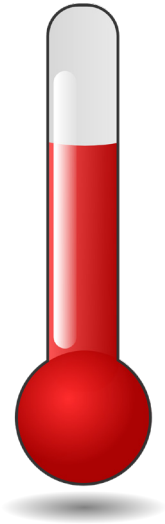
a new law was passed that requires child care facilities, family day care homes and large family child care homes to provide parents, during the months of April and September each year, with information regarding the potential for distracted adults to fail to drop off a child at the facility/home and instead leave them in the adult's vehicle upon arrival at the adult's destination.

FACTS ABOUT HEATSTROKE:

It only takes a car **10 minutes to heat up 20** degrees and become deadly.

Even with a **window cracked,** the temperature inside a vehicle can cause heatstroke.

The body temperature of a child increases **3 to 5 times faster** than an adult's body.



PREVENTION TIPS:

- Never leave your child alone in a car and call 911 if you see any child locked in a car!
- Make a habit of checking the front and back seat of the car before you walk away.
- Be especially mindful during hectic or busy times, schedule or route changes, and periods of emotional stress or chaos.
- Create reminders by putting something in the back seat that you will need at work, school or home such as a briefcase, purse, cell phone or your left shoe.
- Keep a stuffed animal in the baby's car seat and place it on the front seat as a reminder when the baby is in the back seat.
- Set a calendar reminder on your electronic device to make sure you dropped your child off at child care.
- Make it a routine to always notify your child's child care provider in advance if your child is going to be late or absent; ask them to contact you if your child hasn't arrived as scheduled.

My signature below verifies receipt of the Distracted Adult brochure

Parent/Guardian:

_____

Child's Name:

_____

Date:

_____

Please complete and return this portion of the brochure to your child care provider, to maintain the receipt in their records.

Cambridge SCHOOLS

Family Insurance Information 2021-2022

Child's Name: _____ Date of Birth: _____

Home Phone Number: (_____)_____

Primary Parent/Guardian's name: _____

Cell Phone #:(_____)_____ Work Phone #:(_____)_____

Other Parent/Guardian's name: _____

Cell Phone #:(_____)_____ Work Phone #:(_____)_____

I/We, the undersigned, have registered my/our child

_____ to attend Cambridge Schools.
(Name of child)

☐ My child will be covered by a Supplemental Student Accident Program ("SAP") to reimburse out-of-pocket expenses not otherwise covered by my medical, dental, or accident insurance. Questions should be directed to the Cambridge Schools Student Accident Administrator at 1-800-352-4466, prompt 2.

☐ I've/We've attached a photocopy of my family insurance identification card. This policy will cover my/our child in the event of expense being incurred while participating in any school activities. I/We understand that I/we are responsible for any and all expenses not reimbursed by the Cambridge SAP for emergency and medical care of my/our child.

I/We are also aware of day to day risks involved in school activities and will not hold Cambridge Schools or employees of Cambridge Schools responsible for any injuries that may be sustained during participation of activities at Cambridge Schools.
I/We have read, signed and understand the Policy and Payment Agreement.

_____	_____	_____
Date	Signature of Primary Parent/Guardian	Print Name
_____	_____	_____
Date	Signature of Other Parent/Guardian	Print Name

During the 2009 legislative session, a new law was passed that requires child care facilities, family day care homes and large family child care homes provide parents with information detailing the causes, symptoms, and transmission of the influenza virus (the flu) every year during August and September.

My signature below verifies receipt of the brochure on *Influenza Virus, The Flu, A Guide to Parents:*

Name:_____

Child's Name: _____

Date Received:_____

Signature:_____

Please complete and return this portion of the brochure to your child care provider, in order for them to maintain it in their records.

What should I do if my child gets sick?

Consult your doctor and make sure your child gets plenty of rest and drinks a lot of fluids. Never give aspirin or medicine that has aspirin in it to children or teenagers who may have the flu.

CALL OR TAKE YOUR CHILD TO A DOCTOR RIGHT AWAY IF YOUR CHILD:

- Has a high fever or fever that lasts a long time
- Has trouble breathing or breathes fast
- Has skin that looks blue
- Is not drinking enough
- Seems confused, will not wake up, does not want to be held, or has seizures (uncontrolled shaking)
- Gets better but then worse again
- Has other conditions (like heart or lung disease, diabetes) that get worse

How can I protect my child from the flu?

A flu vaccine is the best way to protect against the flu. Because the flu virus changes year to year, annual vaccination against the flu is recommended. The CDC recommends that all children from the ages of 6 months up to their 19th birthday receive a flu vaccine every fall or winter (children receiving a vaccine for the first time require two doses). You also can protect your child by receiving a flu vaccine yourself.

What can I do to prevent the spread of germs?

The main way that the flu spreads is in respiratory droplets from coughing and sneezing. This can happen when droplets from a cough or sneeze of an infected person are propelled through the air and infect someone nearby. Though much less frequent, the flu may also spread through indirect contact with contaminated hands and articles soiled with nose and throat secretions. To prevent the spread of germs:

- Wash hands often with soap and water.
- Cover mouth/nose during coughs and sneezes. If you don't have a tissue, cough or sneeze into your upper sleeve, not your hands.
- Limit contact with people who show signs of illness.
- Keep hands away from the face. Germs are often spread when a person touches something that is contaminated with germs and then touches his or her eyes, nose, or mouth.

When should my child stay home from child care?

A person may be contagious and able to spread the virus from 1 day before showing symptoms to up to 5 days after getting sick. The time frame could be longer in children and in people who don't fight disease well (people with weakened immune systems). When sick, your child should stay at home to rest and to avoid giving the flu to other children and should not return to child care or other group setting until his or her temperature has been normal and has been sign and symptom free for a period of 24 hours.

For additional helpful information about the dangers of the flu and how to protect your child, visit: http://www.cdc.gov/flu/ **or** http://www.immunizeflorida.org/

What is the influenza (flu) virus?

Influenza ("the flu") is caused by a virus which infects the nose, throat, and lungs. According to the US Center for Disease Control and Prevention (CDC), the flu is more dangerous than the common cold for children. Unlike the common cold, the flu can cause severe illness and life threatening complications in many people. Children under 5 who have the flu commonly need medical care. Severe flu complications are most common in children younger than 2 years old. Flu season can begin as early as October and last as late as May.

How can I tell if my child has a cold, or the flu?

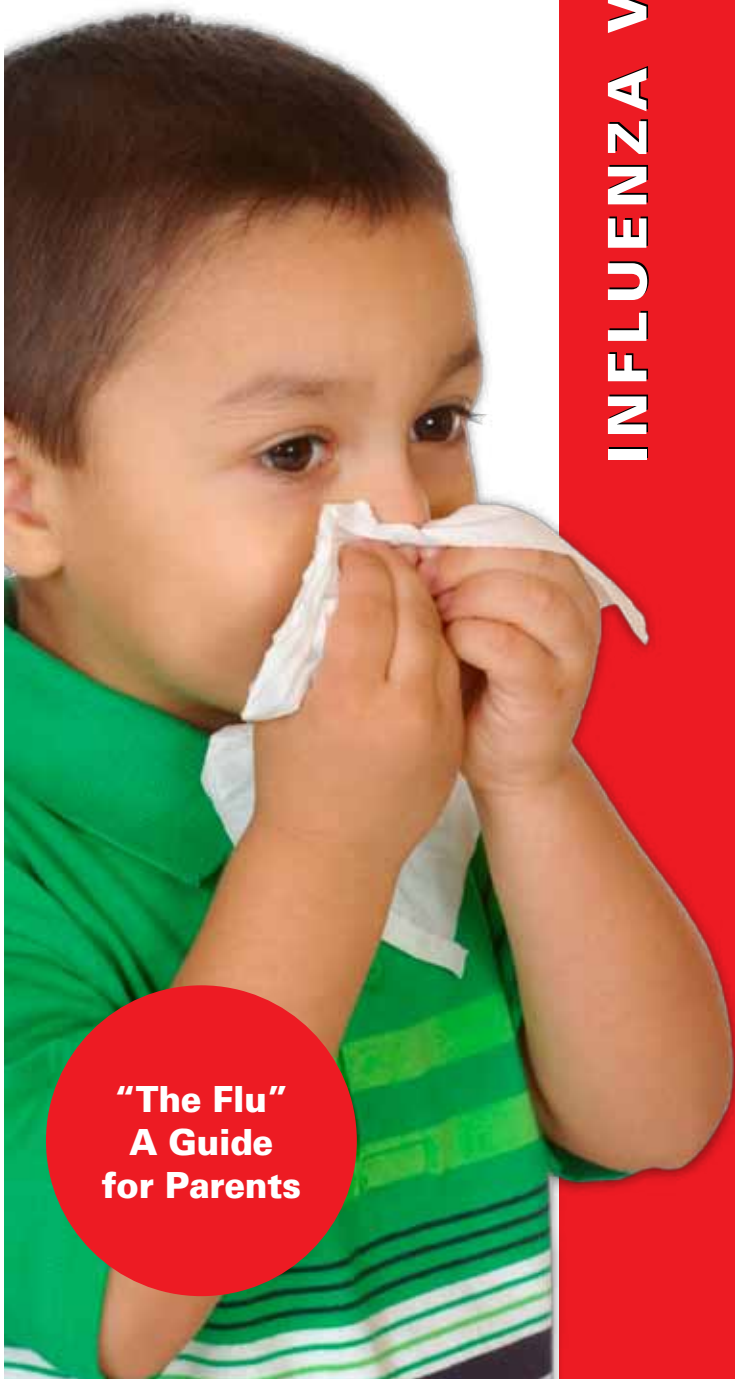
Most people with the flu feel tired and have fever, headache, dry cough, sore throat, runny or stuffy nose, and sore muscles. Some people, especially children, may also have stomach problems and diarrhea. Because the flu and colds have similar symptoms, it can be difficult to tell the difference between them based on symptoms alone. In general, the flu is worse than the common cold, and symptoms such as fever, body aches, extreme tiredness, and dry cough are more common and intense. People with colds are more likely to have a runny or stuffy nose. Colds generally do not result in serious health problems, such as pneumonia, bacterial infections, or hospitalizations.

Florida Department of Children & Families

For additional information, please visit www.myflorida.com/childcare or contact your local licensing office below:

CF/PI 175-70, June 2009

This brochure was created by the Department of Children and Families in consultation with the Department of Health.



INFLUENZA VIRUS

"The Flu" A Guide for Parents

FLORIDA DEPARTMENT OF HEALTH

Cambridge SCHOOLS™

***Health Form Reminder ***

Attendance will not be allowed at any Cambridge Schools Without The Following Up To Date Health Forms

ORIGINALS REQUIRED FOR CAMBRIDGE SCHOOLS PRESCHOOL STUDENTS
COPIES ACCEPTED FOR ELEMENTARY STUDENTS

VACCINATION RECORD (FORM DH-680)

THIS FORM MUST NOT BE EXPIRED
AND MUST INCLUDE ALL REQUIRED SHOTS FOR CHILD'S AGE
AND MUST INCLUDE HEPATITIS B SHOTS,
PNEUMOCONJU SHOTS
AND VARICELLA OR VARIVAX VACCINE (CHICKEN POX)
OR DATE OF CHICKEN POX DISEASE
Children over the age of 15 months must have the measles vaccine.

AND

GOOD HEALTH CERTIFICATE (FORM DH 3040)

THIS FORM IS VALID FOR 2 YEARS FROM THE DATE OF THE LAST PHYSICAL.

THESE FORMS ARE AVAILABLE FROM
A FLORIDA PEDIATRICIAN or www.flshots.com
OUT OF STATE OR COUNTRY FORMS ARE NOT ACCEPTED.

NO CREDITS WILL BE GIVEN TO YOUR ACCOUNT FOR MISSED DAYS IF YOUR FORMS HAVE NOT BEEN SUBMITTED TO OUR SCHOOL OR HAVE EXPIRED.

General Requirements

Every licensed child care facility must meet the minimum state child care licensing standards pursuant to s. 402.305, F.S., and ch. 65C-22, F.A.C., which include, but are not limited to, the following:

- ☐ Valid license posted for parents to see.
- ☐ All staff appropriately screened.
- ☐ Maintain appropriate transportation vehicles (if transportation is provided).
- ☐ Provide parents with written disciplinary practices used by the facility.
- ☐ Provide access to the facility during normal hours of operation.
- ☐ Maintain minimum staff-to-child ratios:

Age of Child	Child: Teacher Ratio
Infant	4:1
1 year old	6:1
2 year old	11:1
3 year old	15:1
4 year old	20:1
5 year old and up	25:1

Health Related Requirements

- ☐ Emergency procedures that include:
  - Posting Florida Abuse Hotline number along with other emergency numbers.
  - Staff trained in first aid and Infant/Child CPR on the premises at all times.
  - Fully stocked first aid kit.
  - A working fire extinguisher and documented monthly fire drills with children and staff.
- ☐ Medication and hazardous materials are inaccessible and out of children's reach.

Training Requirements

- ☐ 40-hour introductory child care training.
- ☐ 10-hour in-service training annually.
- ☐ 0.5 continuing education unit of approved training or 5 clock hours of training in early literacy and language development.
- ☐ Director Credential for all facility directors.

Food and Nutrition

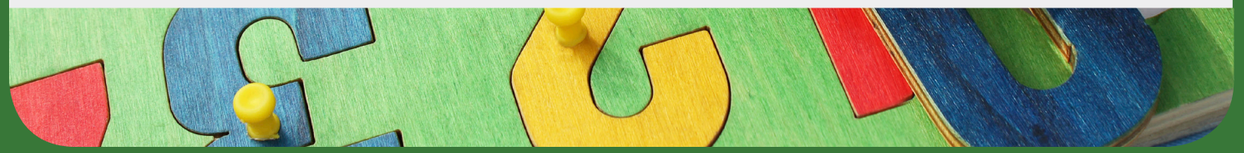
- ☐ Post a meal and snack menu that provides daily nutritional needs of the children (if meals are provided).

Record Keeping

- ☐ Maintain accurate records that include:
  - Children's health exam/immunization record.
  - Medication records.
  - Enrollment information.
  - Personnel records.
  - Daily attendance.
  - Accidents and incidents.
  - Parental permission for field trips and administration of medications.

Physical Environment

- ☐ Maintain sufficient usable indoor floor space for playing, working, and napping.
- ☐ Provide space that is clean and free of litter and other hazards.
- ☐ Maintain sufficient lighting and inside temperatures.
- ☐ Equipped with age and developmentally appropriate toys.
- ☐ Provide appropriate bathroom facilities and other furnishings.
- ☐ Provide isolation area for children who become ill.
- ☐ Practice proper hand washing, toileting, and diapering activities.



Quality Child Care

Quality child care offers healthy, social, and educational experiences under qualified supervision in a safe, nurturing, and stimulating environment. Children in these settings participate in daily, age-appropriate activities that help develop essential skills, build independence and instill self-respect. When evaluating the quality of a child care setting, the following indicators should be considered:

Quality Activities

- ☐ Are children initiated and teacher facilitated.
- ☐ Include social interchanges with all children.
- ☐ Are expressive including play, painting, drawing, story telling, music, dancing, and other varied activities.
- ☐ Include exercise and coordination development.
- ☐ Include free play and organized activities.
- ☐ Include opportunities for all children to read, be creative, explore, and problem-solve.

Quality Caregivers

- ☐ Are friendly and eager to care for children.
- ☐ Accept family cultural and ethnic differences.
- ☐ Are warm, understanding, encouraging, and responsive to each child's individual needs.
- ☐ Use a pleasant tone of voice and freqently hold, cuddle, and talk to the children.
- ☐ Help children manage their behavior in a positive, constructive, and non-threatening manner.
- ☐ Allow children to play alone or in small groups.
- ☐ Are attentive to and interact with the children.
- ☐ Provide stimulating, interesting, and educational activities.
- ☐ Demonstrate knowledge of social and emotional needs and developmental tasks for all children.
- ☐ Communicate with parents.

Quality Environments

- ☐ Are clean, safe, inviting, comfortable, child-friendly.
- ☐ Provide easy access to age-appropriate toys.
- ☐ Display children's activities and creations.
- ☐ Provide a safe and secure environment that fosters the growing independence of all children.

Parent's Role

A parent's role in quality child care is vital:

- ☐ Inquire about the qualifications and experience of child care staff, as well as staff turnover.
- ☐ Know the facility's policies and procedures.
- ☐ Communicate directly with caregivers.
- ☐ Visit and observe the facility.
- ☐ Participate in special activities, meetings, and conferences.
- ☐ Talk to your child about their daily experiences in child care.
- ☐ Arrange alternate care for their child when they are sick.
- ☐ Familiarize yourself with the child care standards used to license the child care facility.

More information and free resources:

MyFLFamilies.com/ChildCare

This child care facility is licensed accordingto the minimum licensure standards included in section 402.305, Florida Statutes (F.S.), and Chapter 65C-22, Florida Administrative Code (F.A.C.).
License Number: 46436
License Issued on 7/1/2019
License Expires on 6/30/2020
For more information regarding the compliance history of this child care provider, please visit:
MyFLFamilies.com/childcare

FLORIDA DEPARTMENT OF CHILDREN AND FAMILIES

OFFICE OF CHILD CARE REGULATION AND BACKGROUND SCREENING
MYFLFAMILIES.COM

To report suspected or actual cases of child abuse or neglect, please call the Florida Abuse Hotline at 1-800-962-2873.

CF/PI 175-24, 03/2014
This brochure was created by the Florida Department of Children and Families, Office of Child Care Regulation and Background Screening pursuant to s. 402.3125(5), F.S.,

Know Your Child Care Facility

MyFLFamilies.com/ChildCare

Special Snack/Cooking Activity

Permission Slip (2021-2022)

Dear Parents,

At Cambridge Schools as a part of our curriculum and learning activities we have a planned cooking activity/special snack planned each week. If the classrooms are eating/preparing something other than what is listed on our snack menu there will be a Home School Connection notice posted for your child's classroom. This is an opportunity for families to contribute an ingredient for the activity and/or to let the teachers know that your child can NOT have something that is listed. The snacks are varied throughout the school year depending on the curriculum. Here is a list of some of the common ingredients that are used. The younger children will not be served the same as older children due to different abilities. This is not a complete list, so it is important that you look at the Home/School Connection that is listed each week to ensure that your child can participate.

Common ingredients: celery, carrots, broccoli slaw, apples, bananas, strawberries, grapes, cream cheese, hummus, raisins, crackers, rice cakes, tortilla chips, cheddar cheese, tomatoes, butter, ice cream, yogurt, blueberries, raspberries, peas, salsa, ketchup, granola, eggs, milk, etc.

In addition there will be some special events during the school year where other food may be served.

I give my child, _____, permission to participate in Special Snack/Cooking Activities and Special Events where food might be served at Cambridge Schools

My child has the following allergies/dietary preferences so they may NOT have the following:

_____

_____

_____

_____

Parent's Signature Date

Cambridge SCHOOLS

Home/School Connection

We will be making Healthy Happy Faces on Friday, November 4th
Please sign up to bring one of the following items
by Thursday; # of Children in class ___

If your child is allergic to anything on this list please let us know.

List of items needed.	Name of child bringing in the items
1 package of rice cakes	
1 package of rice cakes	
1 tub of whipped cream cheese	
1 box of raisins	
1 package of craisins	

Part One
Student File

SWIM Central Water Safety Education Questionnaire

Parents: *Do you know that drowning is the leading cause of death among children? Complete this form to receive information to protect your child from drowning.*

Child's Name: _____ **Date of Birth:** _____

Parent Name: _____ **Parent Signature**_____ **Date** _____

Email *(optional)*_____

Your information is for the use of the Broward County Swim Central Program.

1. How would you rate your own swimming ability?
   - ☐ Unable to swim
   - ☐ Can swim a little, but NOT comfortable in deep water
   - ☐ Able to swim for an extended period of time in deep water

2. Has your child ever received formal swimming lessons?
   - ☐ Yes
   - ☐ No, check all the reasons below that apply:
     - ☐ Do not know how to find information about swim lessons
     - ☐ Swim lessons are not important
     - ☐ Schedule of lessons not convenient
     - ☐ Equipment such as swim suit, towel, goggles too expensive
     - ☐ Transportation problems
     - ☐ Lessons are too expensive
     - ☐ We are too busy

3. Do you or a family member know how to perform CPR with rescue breaths?
   - ☐ Yes
   - ☐ No

4. Has your child's doctor talked to you about drowning prevention and water safety?
   - ☐ Yes
   - ☐ No

5. Would you redeem a $40 coupon to apply to the cost of swim lessons for your child?
   - ☐ Yes, visit Water SMART Broward Swim Instruction for details.
   - ☐ No

PART ONE FOR OFFICE USE ONLY:
Broward Ordinance 2004, Section 7-8 requires parents/guardians to complete SWIM Central questionnaire and for **Child Care Facilities** to mail or fax a copy to SWIM Central. Also required is a copy of this form to be placed in each child's file to be monitored by the staff of the local licensing agency.

Facility Name: _____ **Facility License #:**_____
Documentation of the original form via fax or mail is required, indicate below:
Date form faxed: _____ **or, date mailed:** _____
Fax: 954.357.8077

SWIM Central
3700 NW 11th Place
Lauderhill, FL 33311

Form and educational handout for parent distribution can be downloaded: Water SMART Broward

Form Revised April 2016

Acknowledgement of Receipt

After you have read this handbook, please complete an acknowledgement and return it to your Director on or before Sept. 1st.

I have read and fully understand the guidelines and procedures set forth in the Family Handbook. I have a copy of this handbook for my personal reference.

ENROLLING PARENT OR GUARDIAN FULL NAME (PLEASE PRINT)

CHILD NAME(S)

- ☐ I have received a tour of one of the four Cambridge Schools campuses.
- ☐ After enrolling my child, I received monthly calendars, curriculum information and other available resources needed.
- ☐ I was able to spend time with the Director to discuss my child and my family's unique needs.
- ☐ If it was needed, there were accommodations made for English as a second language.
- ☐ I was introduced to teaching staff before the 1st day of school.
- ☐ I have received and read the Cambridge Schools family handbook.
- ☐ I attended Meet and Greet with the goal of getting to know the teacher and the classroom.
- ☐ If I enrolled after August, I was invited to spend time in the classroom with my child to begin a healthy separation for both of us.

PARENT/GUARDIAN SIGNATURE	DATE